

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 27th April, 2016 at 7.00 pm.

Present: Cllr Richardson (Chairman) Cllr Mrs Johnson Cllr Mrs Mills
Cllr Poolford Cllr Scullion Cllr Mrs Simpson
Cllr Swan Cllr Thompson Cllr Wardell

Jane Evison and Jonathan Owen - Ward Councillors - (East Wolds and Coastal).
PCSO Chris Webster - Drifffield and Rural Policing Team.
Michelle Reynolds, Anita Ledger and Robert Illingworth – Yorkshire Water Services Limited.
Parishioners present: Three.

The clerk Steve Sanderson recorded the minutes

16/100 To receive and approve apologies for absence: Cllr Miss Dams and Cllr Sibley-Calder.

16/101 Declaration of Pecuniary and Non - Pecuniary interests

Cllr Mrs Johnson	Item No 19, 21 and 25	Non pecuniary	Committee Member
Cllr Mrs Mills	Item No 15	Non pecuniary	HCSRA Committee Member
Cllr Mrs Simpson	Item No 15	Non pecuniary	HCSRA Trustee
Cllr Thompson	Item No 33	Non pecuniary	Previous commercial dealings
Cllr Wardell	Item No 15	Non pecuniary	HCSRA Secretary

16/102 To confirm as a true record the Minutes of the Meeting of the Parish Council held on Tuesday, 23rd March, 2016 - having been previously circulated, the minutes were agreed as a correct record and signed by the Chairman (proposed Cllr Mills/seconded Cllr Simpson)

16/103 Co-option of Councillors – Resolved - to co-opt Shaz Taylor (proposed Cllr Mills/seconded Cllr Johnson).

16/104 To receive information on the following on-going issues (not included elsewhere) and decide further action where necessary:

- a) **Update on the request to enter into a deed of easement for access to 14 The Green, Cranswick – Noted** – the clerk was awaiting a revised deed of easement.
- b) **Update on the state of the highway and management of utilities on Sheepman Lane – Noted** – Councillors were informed the East Riding of Yorkshire Council's budget for highways repairs was under severe pressure. There was no work planned for Sheepman Lane at present. However, Cllr Evison did agree to arrange to meet with the Area Highways Engineer and representatives from the Parish Council to look at the present condition of the Lane.

Signed.....Date.....

- c) **Update on resuscitation training – Noted** – Cllr Sibley-Calder had advised he was awaiting confirmation of a date for resuscitation training for the village and safety training for the school.
- d) **Update on the No Cold Calling on Londesborough Road – Noted** – to date 60% of the consultation forms had been returned. The closing date was the 30th April, 2016.
- e) **Update on Housing Needs Survey – Noted** – that David Siddle the Rural Housing Enabler for the East Riding of Yorkshire Council was; having informal consultation with planning officers in respect of the deliverability of a suitable site; making an assessment of suitable development partners; and considering provisional unit mix and tenure mix in establishing Affordable Housing within the village. It was agreed David could release the Housing Needs Survey report on receipt of a valid written request and inform the clerk accordingly.
- f) **Update on implementing new Byelaw – Noted** - the clerk was to act on the advice received from ERNLLCA.
- g) **Update on Photographic Competition – Noted** – that Mike Hopps was to act as judge for the competition.
- h) **Update from Big Lottery Fund – Noted** – formal approval of the grant had been received for a new roundabout for the play area.
- i) **Update on pedestrian crossing survey – Noted** – the results of a further pedestrian crossing and traffic movement survey did not justify the installation of a zebra or puffin crossing facility on Main Street, Cranswick. However, it was accepted that a footway build should be constructed to help pedestrians overcome some visibility issues due to parked cars on the north side of Main Street.

16/105

Police Report: - PCSO Chris Webster informed Councillors of incidents of theft and anti-social behaviour that had occurred in the village since the last meeting, and some measures that could be used to improve security. Chris was made aware of recent issues at the Gatehouse Lake and that youths had gained access to the lake from the railway line. Humberside Police operate a THRIVE model which assesses threat, harm, risk, vulnerability of the victim and the resource to resolve the issue. Chris emphasised it was important to get all incidents logged by telephoning '101' or in an emergency '999'.

16/106

Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person). Councillors were informed of the reasons for the revised planning applications 16/00562/PLF and 16/00563 PLB relating to Ivy House, Cranswick.

Councillors were informed of the proposals relating to the planning application 16/0097/OUT in respect of Phase 2b of the Williamsfield Development.

Signed.....Date.....

Councillors were informed of the financial resources and pressures being managed by St. Peter's Church, Hutton. The Church budget for the foreseeable future was fully committed. The provision of additional car parking was discussed.

16/107

Planning Matters: Notice of Decision made by the ERYC

A	15/03538/REM - Erection of 21 dwellings and associated works (Access, appearance, landscaping, layout and scale to be considered) following outline planning permission Ref: 13/03189/OUT- Street Record, Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire – Approved – 2 conditions – Noted.
B	16/00253/PLF - Erection of warehouse building following demolition of existing - Hurrell and Mclean Seeds, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF - Approved – 3 Conditions – Noted.
C	16/00176/PLF - Erection of single storey extension to the rear following demolition of existing extension and outbuildings, 39 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Approved – 3 Conditions – Noted.
D	16/00647/TCA - HUTTON CONSERVATION AREA - Fell two ash trees to the front of the property due to poor condition raising potential danger concerns, Viking Holme, 11 Church Lane, Hutton, East Riding of Yorkshire, YO25 9PS – No Objections – Noted.
E	16/00798/TCA - CRANSWICK CONSERVATION AREA - Crown reduce cherry tree by 8-10ft (2.5 - 3m) back to previous cuts on main framework to reduce below the telephone wires in the front garden in order to prevent possible damage, 46A Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY - Raise No Objections – Noted.
F	16/00804/TPO - TPO HUTTON CRANSWICK NO. 4 - 2004 (REF810) T1: Copper Beech; crown reduce by approx. 1 metre to reduce laterals back to a suitable growing point, take out over east facing side badly cut pegs, 40 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PH - Grant Consent – Noted.

16/108

Planning Applications:

A	16/00823/STVAR Variation of Condition 5 (open storage) of planning permission 05/06074/STPLF to allow the yard to be used for the permitted purpose and also Use Class B8 - haulage and storage by an adjoining occupier Land North West of The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire - Strategic - Variation of Condition(s) - No objections (proposed Cllr Poolford/seconded Cllr Thompson).
B	16/00987/OUT Outline - Erection of residential development (all matters reserved) Land South West of Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Outline - No objections (proposed Cllr Poolford/seconded Cllr Thompson).
C	16/00562/PLF - Erection of a single storey extension to rear, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation following demolition of existing outbuilding and construction of new garage block at Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Full Planning Permission - No objections (proposed Cllr Wardell/seconded Cllr Thompson).
D	16/00563/PLB - Erection of a single storey extension to rear, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation following demolition of existing outbuilding and construction of new garage block at Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Listed Building Consent - No objections (proposed Cllr Wardell/seconded Cllr Simpson).

Signed.....Date.....

- 16/109 **To receive representatives' reports –*information only***
Cllr Simpson reported; the Spring judging did not take place; the War Memorial had been re-planted; the brick-edging to the pond was in need of repair; and Kilnwick Gardens had kindly donated bulbs and Hutton Cranswick Fisheries had made a generous monetary donation.
- 16/110 **To receive play area report (and quarterly/annual report if applicable) and agree to any repairs/changes – Noted** - the clerk was arranging for the recommendations resulting from the operational inspection carried out on the 28th March, 2016 to be undertaken.
- 16/111 **Community Safety Strategy – to agree to progress with matters of safety within the parish – no issues to report.**
- 16/112 **Clerk's report – To update the Parish Council on progress from previous meetings or on any subject not otherwise shown on the agenda – no issues to report.**
- 16/113 **Garden Allotment – *Monthly report & considerations***
a) **To inform the Council of any changes of tenancy:**
b) **To approve/advise of the erections of sheds, greenhouses:**
c) **To consider action with regards to any management and/or tenancy issues:**
- Cllr Poolford reported that three of the allotments were unusable at present due to flooding.
- 16/114 **HCSRA Report – *for information only***
Cllr Wardell reported that the ground conditions had not improved sufficiently to allow the ditch to be cleared. The work recommended by the F.A.'s pitch improvement officer had been undertaken. The Senior Youth Club continued to be well supported. The maintenance of the Astro turf had been completed. The next quiz night was to be on the 20th May, 2016 - **Noted.**
- 16/115 **Centenary Wood: To approve maintenance work as necessary:** - On the 8 April 2016 Cllr Simpson had hosted a site visit with a Countryside Specialist from Bishop Burton College to assess the general condition of the Wood. Councillors considered the findings and it was **Resolved** – Cllr Poolford to discuss the recommendations with the In Bloom Team and agree and implement a programme of work (proposed Cllr Richardson/seconded Cllr Poolford).
- 16/116 **Gatehouse lake facility – to approve maintenance work as necessary – Resolved – (a)** to obtain costs for undertaking repairs to the fishing pegs and footpaths to access the pegs and **(b)** to approve the provision of a litter bin (proposed Cllr Thompson/seconded Cllr Poolford).
- 16/117 **War Memorial – to approve maintenance work as necessary – Noted** – the improvements to the inner pathway had been completed.
- 16/118 **To consider an e-mail from a resident about the state of the grass verges outside St Peter's Church in Hutton** – further to the discussions at 16/106 it was **Resolved** – that the clerk investigate and report back to a future meeting the cost and necessary approvals required in the provision of additional car parking (proposed Cllr Richardson/seconded Cllr Simpson) – Cllr Thompson and Cllr Scullion requested their opposition to the resolution be recorded.

Signed.....Date.....

- 16/119 **To consider the Preliminary Draft Community Infrastructure Levy Charging Schedule consultation received from East Riding of Yorkshire Council (closing date for responses 13th May, 2016) – Resolved** – to make no comments on the draft proposals (proposed Cllr Wardell/seconded Cllr Richardson).
- 16/120 **To consider a local information directory for the village – Resolved** – that no action is taken to develop an information directory at present.
- 16/121 **To consider the consultation on Public Spaces Protection Orders received from the East Riding of Yorkshire Council – Noted** - the Order related to measures to protect against dog fouling.
- 16/122 **To consider the invitation from East Riding of Yorkshire Council to attend Town/Parish Council Planning Liaison meetings in 2016 – Noted.**
- 16/123 **To consider a request to assist East Riding of Yorkshire Council in preparing a Brownfield Site register – Resolved** – to advise the East Riding of Yorkshire Council of four sites: Clayfloor Farm near Rotsea crossroads; Annie Stubbs's farm next to Field House on Hutton Road; Twin Towns on Hutton Road ; and Swinekeld Pit Farm.
- 16/124 **To consider arrangements for The Queen's 90th Birthday – Resolved** – to make a donation of £500.00 towards a village event to celebrate the Queen's 90th birthday (proposed Cllr Wardell/seconded Cllr Swan).
- 16/125 **To receive a visit from representatives from Yorkshire Water – Noted** – Councillors were reassured that problems and damage to the roadway on Sheepman Lane and the damage to the footpath on Laburnum Avenue were being fully investigated. The Yorkshire Water assets down Sheepman Lane had sufficient capacity to deal with any additional foul water from new developments. Foul water from the majority of the sites identified for new developments in Cranswick was not to be directed to the system on Sheepman Lane. Yorkshire Water made a commitment to notify the clerk of the findings of the investigation.
- 16/126 **To review the effectiveness of the system of internal control and to consider the Annual Governance Statement (Section 1 of the Annual Return) for the year ending 31st March, 2016 – Resolved** – to approve Section 1 as presented (proposed Cllr Thompson/seconded Cllr Wardell).
- 16/127 **To consider the Accounting Statements (signed by the Responsible Finance Officer dated 08/04/2016) (Section 2 of the Annual Return) for the year ending 31 March 2016 - Resolved** – to approve Section 2 as presented (proposed Cllr Thompson/seconded Cllr Wardell) – **Noted** – an internal audit had been undertaken on the completed Annual Return. A Notice of Public Rights would be published no later than the 5th June, 2016.
- 16/128 **To consider ways to improve communication with people in the village – Resolved** – to defer this item to the next meeting.

Signed.....Date.....

16/129 To approve the accounts for payment

Cheque no	Name	Details	VAT (£)	Total (£) Inc. VAT
2964	HC Methodist Chapel.	Hall hire (27/04/2016).		14.00
2965	HC Village Show.	Grant in support of the Village Show		2500.00
2966	ERNLLCA	ERNLLCA and NALC Membership fee – 2016-17		638.51
2967	HCSRA	Donation as precept		5000.00
2968	HC In Bloom	Donation as precept		1200.00
2969	HC Bulletin	Donation as precept		2500.00
2970	S.P. Cary	Inspection of Play Area		35.00
2971	A. Johnson	Annual internal audit		215.00
2972	NCT Ltd	Works to War Memorial		960.00
2973	Beverley and NH Internal Drainage Board	Agricultural drainage rates		85.61
2974	HC Parochial Church Council	Donation as precept		400.00
2975	Administration	Salary and expenses		412.02

Resolved – to approve the accounts for payment as presented (proposed Cllr Wardell/seconded Cllr Thompson).

16/130 To respond to correspondence/items for information/next agenda:

- a) Statement as to the persons nominated for election as the Police and Crime Commissioner for the Humberside Police Area – 5th May, 2016 – **Noted.**
- b) Statement as to the persons nominated for election as Councillor for the East Wolds and Coastal Ward – 5th May, 2016 – **Noted.**
- c) Meeting of the ERNLLCA East Riding (North East) District Committee – 12th April, 2016 – **Noted.**
- d) ERNLLCA Newsletter March, 2016 – **Noted.**
- e) Concern from a resident about dog fouling and speeding vehicles along Hutton Road – **Noted** – that the East Riding of Yorkshire Council had agreed to undertake a speed survey and make an assessment if measures of enforcement or intervention by the road safety team on the speed management procedure are required.
- f) Letter of thanks from the Bowls Club – **Noted.**
- g) Notice of adoption of the East Riding Local Plan Strategy Document 2012-2029 – **Noted.**
- h) E-mail from Campaign to Protect Rural England (CPRE) re. Tell Government to stop allowing unnecessary greenfield development – **Noted.**
- i) NALC Star Councils 2016 Awards – **Noted.**
- j) Anti-Social Behaviour six month statistics ending 31st March, 2016 – **Noted.**
- k) East Riding Local Plan – Notice of adoption of the Affordable Housing Supplementary Planning Document (April, 2016) – **Noted.**
- l) Update on Safe & Sound Scheme – **Noted.**
- m) Fields in Trust AGM – 7th June, 2016 – **Noted.**

16/131 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved - that the public were invited to leave the meeting (proposed Cllr Simpson/seconded Cllr Mills).

Signed.....Date.....

- 16/132** **To review the agricultural holdings tenancies and consider a letter of Engagement –**
Councillors were concerned of the current commercial position. The recent exchange of correspondence was noted and it was **Resolved** – **(a)** the Agent be requested to provide options to move the matter forward **(b)** not to engage any further advice at present and **(c)** to prevent entry to the land (proposed Cllr Wardell/seconded Cllr Thompson).
- 16/133** **To confirm the date of the next meeting – Agreed – 25 May 2016 at 7.00pm at the Methodist**
Chapel Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 9.20 pm.

Signed.....Date.....